

St. Finian's Catholic Primary School

Diocese of Portsmouth



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PTFA Meeting Minutes

Meeting Date: 21st September 2021

Venue: Community Room, St Finian's School

Present: Louise Rehill (Chair), Lisa Long, Naomi Jackson, Sarah Richman, , Lorna Makin, Kerry Clark, Lynette Heaver, Rachel Raybould, Jason Mohammed, Anna Jarratt (Headteacher), Laura Harray, Becca Aitken, Alicia Simmons, Penny Robinson, Jenny Marie Collins, Suzie Czuczor.

Apologies: Nikki Degun, Dean Raybould

Agenda	Discussion	Action
Introductions	A welcome and introduction to the new members of the PTFA.	N/A
Committee Amendments	Three main changes to the PTFA committee, firstly Louise Redhill is stepping down as chair, Rachel and Dean Raybould to Co.chair the PTFA together. Suzannah..... Is stepping down as Treasurer and Nikki Degun will be taking over this position and lastly Suzi Czuczor is stepping down as secretary, Penny Robinson to fill this position. All changes were voted in by the committee - no objections were made	Gradual takeover of the positions. Louise to help and guide Rachel in the new Chair position. Laura has information for Nikki to take over the Treasurer position.
Funding Requests	The teachers have requested £200 per class from the PTFA for items they would like to purchase for their classrooms. Discussed that the teachers work incredibly hard and so a 'thank you' from all of us is the least we can do. All members voted and no objections were made.	Nikki to speak to Miranda to find out the best way to get the funds to the teachers.
The 'V' Project	Discussion around The 'V' Project. Mrs Jarrett gave us an insight to the plans around what to do with the piece of land that currently doesn't have any use. Keiron the Governor had designed some plans, funding to help the project possible will be the next stage. Lots of local companies who may be able to help with donations, BT, Thames Water, Waitrose, Tesco's. The Greenham Trust may have a grant of some kind to help. Vodafone and match funding was also discussed.	Nothing to be done currently, waiting for the designs to be agreed.
Christmas - Wrapping Room	Lots of ideas of what to do for the Christmas activities, keeping in mind Covid and planning. First idea discussed was the Wrapping Room, agreed it was something that could be controlled if any further restrictions came into place, so gifts ideas discussed, Lynette who is a rep for Avon had some great offers now so is going to look to them for us.	Lynette to look into her Avon products and order some for the wrapping room. Wrapping room date 8th December

Christmas - Visit Santa	Visit Santa again would be an event that could be done if restrictions did return. For Year R and Year 1 only. Louise knows a lovely guy who lives in the village who hopefully would be up for the position of Santa again this year.	Louise to contact him to see if he would be available. Date for Santa TBC
Christmas - Raffle Tickets	Raffle tickets were discussed, what prizes we would usually try and get, a trip away, dinner, iPad etc. Also, how would we sell them, send them home with the children and get them to sell to their families, also hit the streets and sell them to the public. The children love to get involved in selling them. 3000 raffle tickets	Jenny- Marie offered a lovely prize of dinner and an overnight stay at her hotel for one of the raffle prizes. Another possible raffle ticket prize - a trip to Blenheim Palace - Jenny-maria to confirm.
Christmas - Nativity	The Nativity had lots of ideas, if no restrictions then parents to be allowed to watch the Nativity. To raise extra funds, donations on the door when parents arrive. If restrictions are put back in place, we could sell copies of the Nativity for the families to watch.	Date to be confirmed with the school.
Christmas - Christmas Disco	Discussion on the Christmas Disco being such a success the last time, for years 1-6 and split across 2 sessions. DJ who was used last time, worked well for the event. Glow sticks, face painting, glitter tattoos, fruit juices on tap. No coats or bags to be brought on the evening.	TBC - possible change to January and making it a NEW YEARS PARTY/DISCO
Christmas - Ugly Duckling	Ugly Duckling was discussed but decided that maybe Easter time would be a better time for us to do something. After all the Christmas activity discussions it was decided that we didn't want to overwhelm parents with costs over the Christmas period so Ugly Duckling will be arranged for a later date.	TBC - Easter?
Christmas Jumper Day	Usually runs on the same day as the Christmas Dinner Day, the date last year was the 26th December so possibly the 15th December this year - last day of term being the 17th December this year.	Date to be confirmed once Dolce have launched their dates.
Cake Sale	Cake sale for this term as a meet and greet for the new parents of the school and all the other families after the year we have all had. Parent volunteers needed for setting up, selling and clearing up, also kiss and drop for the cake collections and the cake donations themselves. Date decided as Friday 1st October in the infant playground - field to be used so not to disrupt the parents not wanting to stay. Donations needed and to be dropped off at Kiss and Drop. School Uniform to also be sold.	Penny to send a Parentmail to Miranda with all the Cake Sale information