

# St. Finian's Catholic Primary School

Diocese of Portsmouth



Acting Headteacher: Mrs Anna Jarratt

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## PTFA Meeting Minutes

Meeting Date: 4<sup>th</sup> November 2021

Venue: Zoom Meeting

Present: Rachel Raybould, Dean Raybould, Lynette Heaver, Jason Mohammed, Lorna Makin, Louise Redhill, Becca Aitken.

Agenda	Discussion	Action
Car Parking	Naomi talked about the email contact she had with Anna and shared Anna's ideas. Rachel to contact the parish council and ask their advice/take on the pick-up and drop off - contact Garth Simpson. An idea is for the PTFA to provide some signs or mini people to stand outside temporarily for the pick-up.	Rachel to contact parish council.
Car Parking - Short Term	1) A short-term idea would be to talk to the neighbours/residents about putting logs on the grass verges (logs could be cut down by the school and moved potentially by wheelbarrow. 2) Mirror outside the school exit. 3) Banner outside of the school. 4) Reverse only into car parking spaces on arrival at school for pick up. 5) Laura may have a police contact as well as PCSO to get them to see the school pick.	Appeal for a busy bee weekend if we are allowed to put items on the verges and a mirror up. Speak to Ann and Miranda regarding how to move forward.
Car Parking - Medium Term	1) Investigate single yellow line with timings on opposite side of the road. 2) Signs along the road to warn of queues ahead and school ahead. 3) Contacts with The Castle to park offsite and walk up to the school. 4) Investigate any other offsite parking options.	Speak to Anna and Miranda regarding how to move forward.
Car Parking - Long Term	To look at parking on the school field and operating a one-way system along the road. Putting up grid work on grass for cars or eventually tarmac. Find out who the land belongs to and whether this would be possible from Anna and Miranda.	Rachel to contact the parish council. Dean to contact West Berkshire. Speak to Anna and Miranda regarding how to move forward.
Bag2School	Bag2 School is on Monday 29th November. Rachel appealed for volunteers to help move the bags from kiss and drop to either a car parking space with a tarpaulin or outside the school.	Volunteers needed. Rachel to chase up leaflets.
Christmas Events	PTFA email to be sent out once dates have been confirmed. Raffle tickets to be ordered after gambling licence has been confirmed.	Penny to send out email confirming dates once confirmed.

<b>Christmas - Christmas Wreaths</b>	Sadly the Christmas Wreaths event has been cancelled. Only 16 people max could fit into the hall so it wouldn't make enough money.	<b>Naomi</b> to look into DIY options.
<b>Christmas - Santa Visit</b>	Make contact with Ron who has previously been Santa.	<b>Louise</b> to try and contact Ron.
<b>Christmas - Wrapping Room</b>	Wrapping room prizes still need to be bought. We will charge £4 per present.	<b>Rachel</b> appealed for someone to keep track of the presents. Contact <b>Sonja</b> to set up the payment.
<b>Christmas - Parties</b>	Christmas parties to go ahead at £2 per student.	<b>Naomi</b> to order books as Christmas presents. Contact <b>Sonja</b> to set up the payment.
<b>Christmas - Raffle Tickets</b>	Raffle tickets to go out shortly once the Gambling License has been finalised.	Contact <b>Sonja</b> to set up the payment for the raffle tickets online.